

**MEMORANDUM OF UNDERSTANDING  
BETWEEN  
THE EMBASSY OF THE UNITED STATES OF AMERICA,  
PUBLIC AFFAIRS SECTION IN INDONESIA  
AND  
UNIVERSITAS ANDALAS IN PADANG**

**Renewal**

The Embassy of the United States of America, Public Affairs Section , ("PAS"), in Indonesia ("Embassy") and the Universitas Andalas (here in after the "Participants"), intend to jointly establish a public information and activity center known as the American Corner ("the Corner") during the period of : February 2020 to February 2023

Affirming their intention to participate jointly in the Corner program, the Embassy and the Universitas Andalas have reached the following understanding:

The Universitas Andalas plans to provide support for the maintenance and operation of the Corner. In carrying out this function, the Universitas Andalas intends to take program and policy guidance from the Embassy's Counselor for Public Affairs, or his/her designate.

**Specifically, Universitas Andalas plans to provide the following support:**

1. Provide space free of charge that is satisfactory to the Embassy in the building located at the Central Library of Universitas Andalas in Kampus UNAND at Limau Manis, in Padang to house the Corner including its equipment and collections, and allow free public access to the same as well as to any other Corner-provided services and program activities. The Universitas Andalas intends to provide furniture, including bookshelves and air conditioning for the Corner, and pay the maintenance and utilities costs for the space occupied by the Corner.
2. Provide at least one outside telephone line for the use of Corner staff, as well as Internet access.

3. Provide that use and access to the Corner is free of charge and is not restricted to any segment of the population. The Corner should be opened to the general public at least 20 hours per week.

4. Provide at least one qualified English-speaking staff member for the Corner and pay staff salary costs. The Universitas Andalas should further designate a director for the Corner who will be responsible for Corner operations. The staff member and Corner director may be the same person.

5. Employ all security measures necessary to ensure that the equipment and materials provided to the Corner under this Memorandum of Understanding remain in the Corner and are not dispersed or damaged in any way.

6. Reserve revenues generated from the use of Embassy-provided equipment and services, such as photocopying and computer printouts, to provide for maintenance and supply of said equipment and services.

7. Allow the Corner to organize regular public activities such as group discussions, electronic interactive programs, lectures, and cultural presentations. The Corner is expected to offer an appropriate number of programs each year. In the event that the audience for an activity is too large to fit in the space of the Corner, the Universitas Andalas should provide alternative space for that activity. The Universitas Andalas intends to allow the distribution of promotional and informational materials provided by the Corner to the public to enhance mutual understanding and engagement between the people of Indonesia and the people of the United States of America, as well as to inform the public about the Corner's activities.

8. Provide brief monthly reports and a detailed annual report to the Embassy on numbers of visitors, use of materials, programs, and number of attendees. The director of the Corner should provide the Embassy with brief monthly reports and digital photographs featuring activities of the previous month at the Corner.

**Specifically, the Embassy plans to provide the following support:**

1. Provide the Corner with a basic print library and electronic Internet-based resources about the United States ("U.S.") and then maintain and supplement this collection. At the Embassy's discretion, and with guidance from the Universitas Andalas the Embassy intends to select and purchase new print and electronic resources for inclusion in the Corner's collection on topics related to bilateral interests, including but not limited to: economics,

management, business, American studies, literature, English teaching, English language, politics, law, and democratic societies, chosen to reflect the Embassy's and the Universitas Andalas's target user groups. The Embassy intends to supply the Corner with copies of U.S. Department of State-produced publications designed for public distribution.

2. Whenever possible, the Embassy intends to assist the Corner in the maintenance of Embassy-provided equipment such as computers, faxes, and photocopying equipment. At the Embassy's discretion and at the Universitas Andalas's suggestion, the Embassy should replace broken or outdated Embassy-provided equipment to ensure continued Corner services to its patrons.

3. Designate one of the Embassy's employees to serve as liaison to the Universitas Andalas

4. At the Embassy's discretion and with the Universitas Andalas's concurrence, the Embassy intends to provide training and consultations for Corner staff. When and if possible, the Embassy intends to provide funds for travel, a daily allowance (per diem), and fees for the Corner staff to attend Embassy-sponsored training programs at locations in other cities.

5. Provide materials on U.S. Government programs and grants, educational opportunities, and possibilities for financial support in the U.S. for dissemination at the Corner.

6. Conduct U.S. speaker programs, cultural events, educational exchange programs and past program alumni activities at the Corner, and provide coordination and information concerning similar Embassy-sponsored activities.

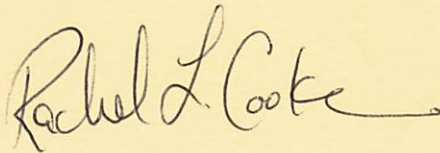
7. Provide funds, subject to the availability of appropriated funds.

Participation under this Memorandum of Understanding commences on signature by both Participants.

Nothing in this Memorandum of Understanding is intended to be legally binding on the Participants.

Either Participant may cease participation in this Memorandum of Understanding at any time by giving written notice to the other Participant. A Participant should endeavor to provide three months notification to the other Participant of its intention to cease participation under the Memorandum of Understanding.

FOR THE EMBASSY OF THE  
UNITED STATES OF AMERICA,  
PUBLIC AFFAIRS SECTION  
IN INDONESIA



RACHEL L. COOKE  
Counselor for Public Diplomacy

Signed in Jakarta  
Date:

FOR THE  
UNIVERSITAS ANDALAS IN PADANG



PROF. DR. YULIANDRI, SH., MH.  
Rector

Signed in Padang  
Date: