

# Open Journal Systems (OJS) Management

Dr. Eng. Rian Ferdian

16 November 2018  
Economic English Club  
Padang State University

# Curriculum Vitae

## Education

**Bachelor** : Electrical Engineering, Institut Teknologi Bandung, 2008

**Master** : Electrical Engineering, Institut Teknologi Bandung, 2012

**Doctoral** : Information Science, Nara Institute of Science and Technology, 2017

## Work

**Secretary** of Computer System Department Andalas University  
**Editor in Chief** for Journal of Information Technology and Computer Engineering

# JITCE FTI UNAND

The image shows the homepage of the Journal of Information Technology and Computer Engineering (JITCE). At the top left is the journal's logo and name. To the right are navigation links for Home, Current, Archives, Announcements, and About. Further right are links for Register and Login, and a search box with a Search button. The main content area features a large yellow banner for a 'CALL FOR PAPER' with a list of topics and a 'Make a Submission' button. On the right side, there are two vertical menus: 'About JITCE' with links to Editorial Team, Focus and Scope, Peer Review Policy, Publication Ethics, Rights and Licenses, Plagiarism and Retraction, Author Guidelines, Open Access Statement, Fees, Contact Us, and Statistics and Traffics; and 'Information' with links for For Readers, For Authors, and For Librarians. At the bottom, there is a paragraph of text describing the journal's scope and publication details.

Journal of Information Technology & Computer Engineering

Home Current Archives Announcements About

Register Login

Search

ISSN:2599-1663

**CALL FOR PAPER**

**Publish March & September, Yearly**

Articles are written in **ENGLISH** or **BAHASA INDONESIA**

**Internet of Things**  
**Smart System Innovation**  
**Cloud Computing**  
**Cyber Security**  
**Digital Service Industry**  
**Embedded System**  
**Signal Processing**  
**VLSI System**  
**Mobile Computing**  
**Wireless Communication**  
**Multimedia System**  
**Robotics**

Make a Submission

About JITCE

- [Editorial Team](#)
- [Focus and Scope](#)
- [Peer Review Policy](#)
- [Publication Ethics](#)
- [Rights and Licenses](#)
- [Plagiarism and Retraction](#)
- [Author Guidelines](#)
- [Open Access Statement](#)
- [Fees](#)
- [Contact Us](#)
- [Statistics and Traffics](#)

Information

- [For Readers](#)
- [For Authors](#)
- [For Librarians](#)

Journal of Information Technology and Computer Engineering (JITCE) is a scholarly periodical. JITCE will publish research papers, technical papers, conceptual papers, and case study reports. This journal is organized by **Computer System Department** at **Universitas Andalas**, Padang, West Sumatra, Indonesia.

One volume of JITCE consisted into two editions, which are published in March and September each year. Articles are written in Bahasa Indonesia (Indonesian language) OR English. Abstracts **must be in English**.

# What is OJS

Open Journal Systems (OJS) was designed to facilitate the development of open access, peer-reviewed publishing, providing the technical infrastructure not only for the online presentation of journal articles, but also an entire editorial management workflow, including:

- article submission
- multiple rounds of peer-review
- indexing

# OJS Presentation Structure

Home / Vol 8, No 1 (2018)


## JURNAL INOVASI PENDIDIKAN EKONOMI

About Journal Current Issue

Jurnal Inovasi Pendidikan Ekonomi "JIPE" diterbitkan oleh Program Studi Pendidikan Ekonomi Fakultas Ekonomi UNP Padang sebagai media publikasi ilmiah bagi para akademisi, praktisi dan pihak-pihak lain yang menaruh minat terhadap inovasi pembelajaran, materi, strategi, dan evaluasi pendidikan bidang kajian pendidikan ekonomi, bisnis, tata niaga, administrasi perkantoran dan koperasi. Kajian empiris dan telaah analisis teoritis berkaitan menghasilkan suatu implikasi dan wujud inovasi dan kreativitas pembelajaran serta pengembangan materi konten pendidikan ekonomi, bisnis, tata niaga dan administrasi perkantoran serta perkoperasian.


PRINTED ISSN 2302-898X  
ONLINE ISSN 2621-5624

Volume 8, Nomor 1, April 2018



# JIPE

*Jurnal Inovasi Pendidikan Ekonomi*



**Desi Eriani**  
Upaya Peningkatan Aktivitas dan Hasil Belajar Ekonomi Melalui Model Pembelajaran Kooperatif Tipe STAD dan Course Review Horay (CRH) Pada Kelas XI IPS 3 SMA Negeri 3 Bukittinggi (hal. 1-14)

**Diyah Ayu Nikita, Nafik Umurul Hadi**  
Pengaruh Status Sosial Ekonomi Rumah Tangga dan Lingkungan Keluarga terhadap Perilaku Konsumtif Siswa Kelas VIII SMP Negeri 1 Karangrejo Tahun Ajaran 2017/2018 (hal. 15-21)

**Friyatni Friyatni**  
Estimasi Parameter Tes dengan Penskoran Politomus Menggunakan Graded Response Model pada Sampel Kecil (hal. 22-31)

Main Content

Focus and Scope  
Peer Review Process

User

You are logged in as...  
**jipe**  
My Journals  
My Profile  
Log Out

Notifications

View Manage

Language

Select Language  
English Submit

Journal Content

Search

Search Scope  
All Search

Browse  
By Issue  
By Author  
By Title  
Other Journals  
Categories

Font Size  
A<sup>+</sup> A A<sup>-</sup>

Information

Header

Sidebar

Footer

# Changing Main Content

[Home](#) / [User](#) / [Journal Management](#) / [Journal Setup](#)

## Step 5. Customizing the Look

[1. DETAILS](#) [2. POLICIES](#) [3. SUBMISSIONS](#) [4. MANAGEMENT](#) [5. THE LOOK](#)

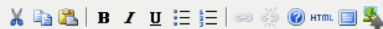
### 5.2 Journal Homepage Content

By default, the homepage consists of navigation links. Additional homepage content can be appended by using one or all of the following options, which will appear in the order shown. Note that the current issue is always accessible through the Current link in the navigation bar.

#### Journal Description

Add a brief 20-25 word description in text/HTML which will appear just below the navigation links.

Jurnal Inovasi Pendidikan Ekonomi "JIPE" diterbitkan oleh Program Studi Pendidikan Ekonomi Fakultas Ekonomi UNP Padang sebagai media publikasi ilmiah bagi para akademisi, praktisi dan pihak-pihak lain yang menaruh minat terhadap inovasi pembelajaran, materi, strategi, dan evaluasi pendidikan bidang kajian pendidikan ekonomi, bisnis, tata niaga, administrasi perkantoran dan koperasi. Kajian empiris dan telaah analisis teoritis berkaitan menghasilkan suatu implikasi dan wujud inovasi dan kreativitas pembelajaran serta pengembangan materi konten pendidikan ekonomi, bisnis, tata niaga dan administrasi perkantoran serta perkoperasian.



#### Homepage image

Add an image or graphic file to the middle of the page.

Homepage image

Choose File No file chosen

Upload

File Name: cover jipe vol 8-min.png 2018-07-27 01:32 PM [Delete](#)

PRINTED ISSN 2302-898X  
ONLINE ISSN 2621-5624

Volume 8, Nomor 1, April 2018



# JIPE

# Changing Header

Journal Management → Journal setup

[Home](#) / [User](#) / [Journal Management](#) / [Journal Setup](#)

## Step 5. Customizing the Look

[1. DETAILS](#) [2. POLICIES](#) [3. SUBMISSIONS](#) [4. MANAGEMENT](#) [5. THE LOOK](#)

### 5.1 Journal Homepage Header

A graphic version of the journal's title and logo (as a .gif, .jpg, or .png file) can be uploaded for the homepage, which will replace the text version that otherwise appears.

#### Journal title

Title text

Title image

Choose File No file chosen

Upload

#### Journal Logo

Logo image

Choose File No file chosen

Upload

#### Journal thumbnail

Thumbnail

Choose File No file chosen

Upload

# Changing Footer

[Home](#) / [User](#) / [Journal Management](#) / [Journal Setup](#)

## 5.4 Journal Page Footer

This is the footer of your journal. To change or update the footer, paste the HTML code in the textbox below. Examples could be another navigation bar, a counter, etc. This footer will appear on every page.



# Changing Sidebar

## 1. Add Sidebar block

[Home](#) / [User](#) / [Journal Manager](#) / [System Plugins](#) / [Custom Block Manager](#)

## Custom Block Manager

---

You can use this plugin to add or delete custom block plugins. You can then edit the content through the [System Plugins](#) page (in the Blocks Plugin section). To place your plugin in the desired location in the sidebar, go to [Setup step 5.6](#)

Block Name	Action
<input type="text" value="additional"/>	<a href="#">Delete</a>
<a href="#">Add Block</a>	<a href="#">Save</a> <a href="#">Cancel</a>

\* Denotes required field

# Changing Sidebar

## 2. Changing Sidebar Content

[Home](#) / [User](#) / [Journal Management](#) / [Plugin Management](#) / [Block Plugins](#)

### Block Plugins

---

Block Plugins are pluggable UI components, such as the various sidebar tools.

#### Help Block

---

This plugin provides sidebar help link.

[Upgrade Plugin](#) [Delete Plugin](#)

#### additional (Custom Block Plugin)

---

This is a user-generated block.

[Disable](#) [Edit](#)

Edit here



#### User Block

---

This plugin provides sidebar user account tools (e.g. login, logout, profile link, etc).

[Upgrade Plugin](#) [Delete Plugin](#)

#### Subscription Block

---

This plugin provides sidebar subscription information.

[Upgrade Plugin](#) [Delete Plugin](#)

# Add new page (static)

[Home](#) / [User](#) / [Journal Management](#) / [Plugin Management](#) / [Generic Plugins](#)

## Generic Plugins

---

Generic plugins are used to extend Open Journal Systems in a variety of ways that are not supported by the other plugin categories.

### Custom Block Manager

---

This Plugin lets you manage custom sidebar blocks. You can edit the blocks in the settings of each plugin that you create here.

[Settings](#) [Disable](#) [Upgrade Plugin](#) [Delete Plugin](#)

### TinyMCE Plugin

---

This plugin enables WYSIWYG editing of OJS textareas using the [TinyMCE](#) content editor.

[Disable](#) [Upgrade Plugin](#) [Delete Plugin](#)

### Static Pages Plugin

---

This plugin allows Static Content Management.

[Edit/Add Content](#) [Disable](#) [Upgrade Plugin](#) [Delete Plugin](#)



# Important Contents (DOAJ Version)

WEBSITE	NAME OF JOURNAL	PEER REVIEW PROCESS	OWNERSHIP AND MANAGEMENT
 <p>A Journal's website, including the text that it contains, shall demonstrate that care has been taken to ensure high ethical and professional standards.</p> <p>It should:</p> <ul style="list-style-type: none"><li>- contain an 'Aims &amp; Scope' statement and the readership clearly defined.</li><li>- include a statement on what a journal will consider for publication including authorship criteria e.g. not multiple submissions, redundant publications)</li><li>- ISSNs displayed clearly (separate for print and electronic).</li></ul> <p>It must not:</p> <ul style="list-style-type: none"><li>- contain information that might mislead readers or authors.</li><li>- attempt to mimic another journal/publisher's site.</li></ul>	 <p>The Journal name shall be unique. It must not:</p> <ul style="list-style-type: none"><li>- be one that is easily confused with another journal.</li><li>- mislead potential authors and readers about the Journal's origin or association with other journals.</li></ul>	 <p>Journal content must be clearly marked as whether peer reviewed or not. Peer review is defined as obtaining advice on individual manuscripts from reviewers expert in the field who are not part of the journal's editorial staff.</p> <p>The journal's website should:</p> <ul style="list-style-type: none"><li>- clearly describe this process, as well as any policies related to the journal's peer review procedures including the method of peer review used.</li></ul> <p>The journal's website should not:</p> <ul style="list-style-type: none"><li>- guarantee manuscript acceptance or very short peer review times.</li></ul>	 <p>Information about the ownership and/or management of a journal shall be clearly indicated on the journal's website.</p> <p>Publishers should not:</p> <ul style="list-style-type: none"><li>- use organizational or journal names that would mislead potential authors and editors about the nature of the journal's owner.</li></ul>
GOVERNING BODY	EDITORIAL TEAM/CONTACT INFORMATION	COPYRIGHT AND LICENSING	AUTHOR FEES
 <p>Journals shall have editorial boards or other governing bodies whose members are recognized experts in the subject areas included within the journal's scope.</p> <p>The journal's website should:</p> <ul style="list-style-type: none"><li>- show full names and affiliations of the journal's editorial board or other governing body.</li></ul>	 <p>Journals shall provide the full names and affiliations of the journal's editors on the journal website as well as contact information for the editorial office, including a full address.</p>	 <p>The policy for copyright shall be clearly stated in the author guidelines and the copyright holder named on all published articles.</p> <p>The journal's website should:</p> <ul style="list-style-type: none"><li>- show licensing information clearly described in guidelines.</li></ul> <p>Licensing terms shall be indicated on all published articles, both HTML and PDFs. If authors are allowed to publish under a Creative Commons license then any specific license requirements shall be noted. Any policies on posting of final accepted versions or published articles on third party repositories shall be clearly stated.</p>	 <p>Any fees or charges that are required for manuscript processing and/or publishing materials in the journal shall be clearly stated.</p> <p>This must be:</p> <ul style="list-style-type: none"><li>- in a place that is easy for potential authors to find prior to submitting their manuscripts for review</li></ul> <p>OR</p> <ul style="list-style-type: none"><li>- explained to authors before they begin preparing their manuscript for submission.</li><li>- if no such fees are charged that should also be stated.</li></ul>

# Important Contents (DOAJ Version)

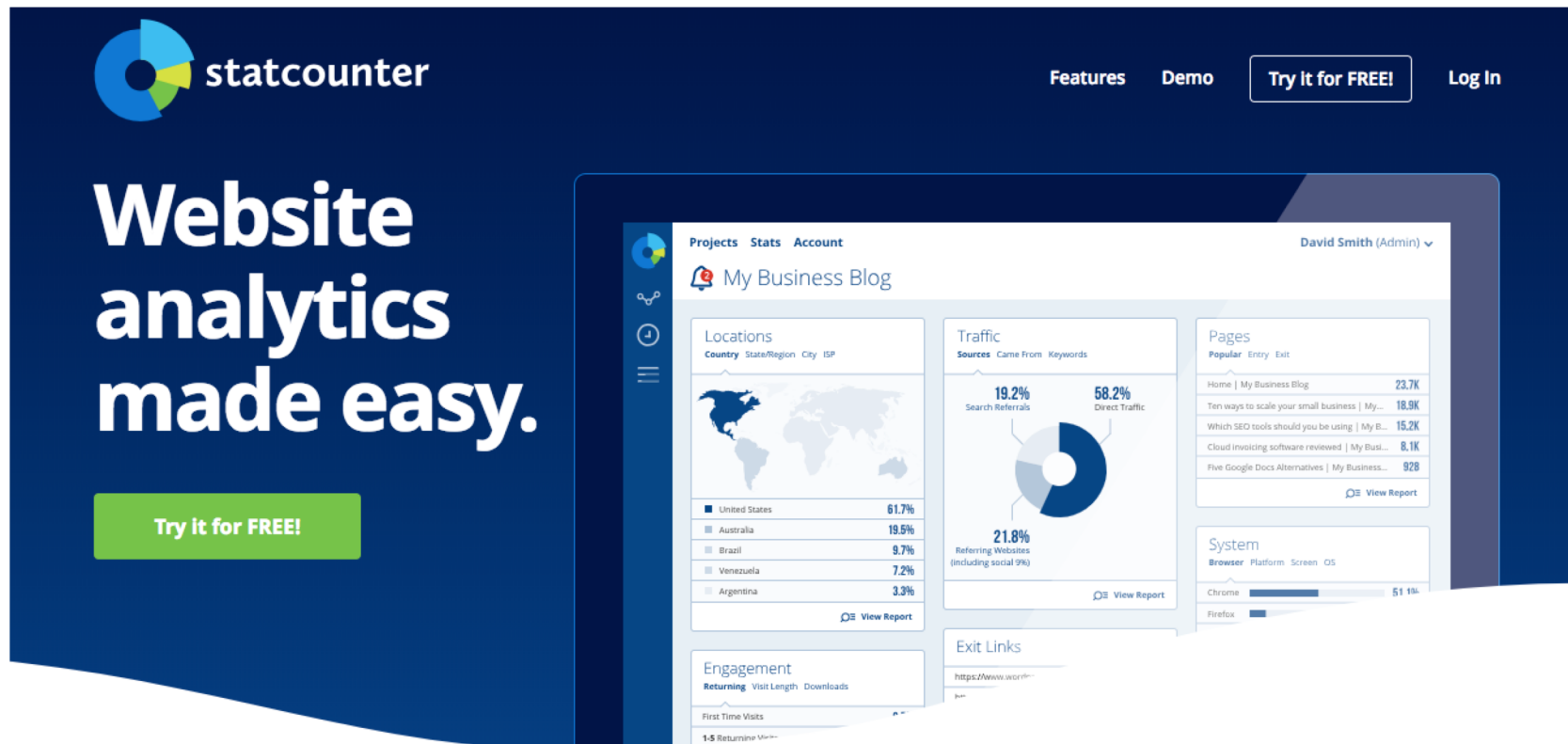
ALLEGATIONS OF RESEARCH MISCONDUCT	PUBLICATION ETHICS	PUBLISHING SCHEDULE	ACCESS
 <p>Publishers and editors shall take reasonable steps to identify and prevent the publication of papers where research misconduct has occurred.</p> <p>This includes but not limited to:</p> <ul style="list-style-type: none"><li>- plagiarism</li><li>- citation</li><li>- manipulation</li><li>- data falsification/fabrication</li></ul> <p>In no case shall a journal or its editors encourage such misconduct, or knowingly allow such misconduct to take place. In the event that a journal's publisher or editors are made aware of any allegation of research misconduct relating to a published article in their journal, the publisher or editor shall follow COPE's guidelines (or equivalent).</p>	 <p>A journal should have policies on publishing ethics. These should be clearly visible on its website, and should refer to:</p> <ul style="list-style-type: none"><li>- journal policies on authorship and contributorship</li><li>- how the journal will handle complaints and appeals</li><li>- journal policies on conflicts of interest/competing interests</li><li>- journal policies on data sharing and reproducibility</li><li>- journal's policy on ethical oversight</li><li>- journal's policy on intellectual property</li><li>- journal's options for post-publication discussions and corrections.</li></ul>	 <p>The periodicity at which a journal publishes shall be clearly indicated.</p>	 <p>The way(s) in which the journal and individual articles are available to readers and whether there are associated subscription or pay per view fees shall be stated.</p>
ARCHIVING	REVENUE SOURCES	ADVERTISING	DIRECT MARKETING
 <p>A journal's plan for electronic backup and preservation of access to the journal content shall be clearly indicated (for example, access to main articles via CLOCKSS or PubMedCentral).</p> <p>This is in the event that a journal is no longer published.</p>	 <p>Business models or revenue sources shall be clearly stated or otherwise evident on the journal's website.</p> <p>For example:</p> <ul style="list-style-type: none"><li>- author fees</li><li>- subscriptions</li><li>- advertising</li><li>- reprints</li><li>- institutional support</li><li>- organizational support</li></ul> <p>Publishing fees or waiver status should not influence editorial decision making.</p>	 <p>Journals shall state their advertising policy if relevant including:</p> <ul style="list-style-type: none"><li>- what types of adverts will be considered</li><li>- who makes decisions regarding accepting adverts</li><li>- (online only) whether they are linked to content or reader behavior or are displayed at random.</li></ul> <p>Advertisements should not be related in any way to editorial decision making and shall be kept separate from the published content.</p>	 <p>Any direct marketing activities, including solicitation of manuscripts that are conducted on behalf of the journal, shall be appropriate, well targeted, and unobtrusive.</p> <p>Information provided about the publisher or journal is expected to be truthful and not misleading for readers or authors.</p>

# Important Contents (DIKTI Version)

1. Memiliki ISSN baik dalam versi elektronik (e-ISSN) dan atau cetak (p-ISSN).
2. Terbitan berkala ilmiah harus bersifat ilmiah, artinya memuat artikel yang secara nyata mengandung data dan informasi yang memajukan pengetahuan, ilmu, dan teknologi serta seni.
3. Mencantumkan persyaratan etika publikasi (*publication ethics statement*) dalam laman website jurnal
4. Terbitan berkala ilmiah telah terbit minimum 4 secara berturut-turut, atau 2 tahun terhitung mundur mulai tanggal atau bulan pengajuan akreditasi
5. Frekuensi penerbitan terbitan berkala ilmiah minimum 2 kali dalam satu tahun secara teratur
6. Jumlah artikel setiap terbit sekurang-kurangnya 5 artikel, kecuali jika berbentuk monograf
7. Akreditasi ulang diajukan 6 bulan sebelum masa habis masa akreditasi
8. Telah memiliki *website* jurnal online dan statistik pengunjungnya
9. Tercantum dalam salah satu lembaga pengindeks nasional: *Indonesian Scientific Journal Database (ISJD)*, Portal Garuda, IPI, dan/atau yang setara)
10. Terbitan berkala ilmiah yang gagal mendapatkan akreditasi diperbolehkan mengajukan lagi paling cepat setelah 1 tahun

# Visitor Statistic

<https://statcounter.com/sign-up/>



The image shows a promotional banner for Statcounter. On the left, the Statcounter logo is displayed above the text "Website analytics made easy." and a green "Try it for FREE!" button. On the right, a screenshot of the Statcounter dashboard is shown, displaying various analytics for a project named "My Business Blog".

**statcounter**

Features Demo [Try it for FREE!](#) Log In

**Website analytics made easy.**

[Try it for FREE!](#)

**My Business Blog**

**Locations**

Country	State/Region	City	ISP	
United States				61.7%
Australia				19.5%
Brazil				9.7%
Venezuela				7.2%
Argentina				3.3%

[View Report](#)

**Traffic**

Sources	Came From	Keywords
19.2%	Search Referrals	
58.2%	Direct Traffic	
21.8%	Referring Websites (including social 9%)	

[View Report](#)

**Pages**

Popular	Entry	Exit
Home   My Business Blog		23.7K
Ten ways to scale your small business   My...		18.9K
Which SEO tools should you be using   My B...		15.2K
Cloud invoicing software reviewed   My Busi...		8.1K
Five Google Docs Alternatives   My Business...		928

[View Report](#)

**System**

Browser	Platform	Screen	OS
Chrome			51.1%
Firefox			

**Engagement**

Returning	Visit Length	Downloads
First Time Visits		
1-5 Returnive Visits		


**Exit Links**

<a href="https://www.wor...">https://www.wor...</a>	
<a href="#">...</a>	

# Visitor Statistic

Create Account   Add Project   Insert Code

✓   ✓   3



## Insert the Code on Your Website

Copy the following code and paste it into every page (or into the master template) of your website just before the closing </body> tag.

[Copy to clipboard](#)

```
<!-- Default Statcounter code for jipe
http://ejournal.unp.ac.id/index.php/jipe/index -->
<script type="text/javascript">
var sc_project=11874366;
var sc_invisible=0;
var sc_security="6e39e914";
var sc_https=1;
var scHost = (("https:" == document.location.protocol) ? "https://secure " .
```

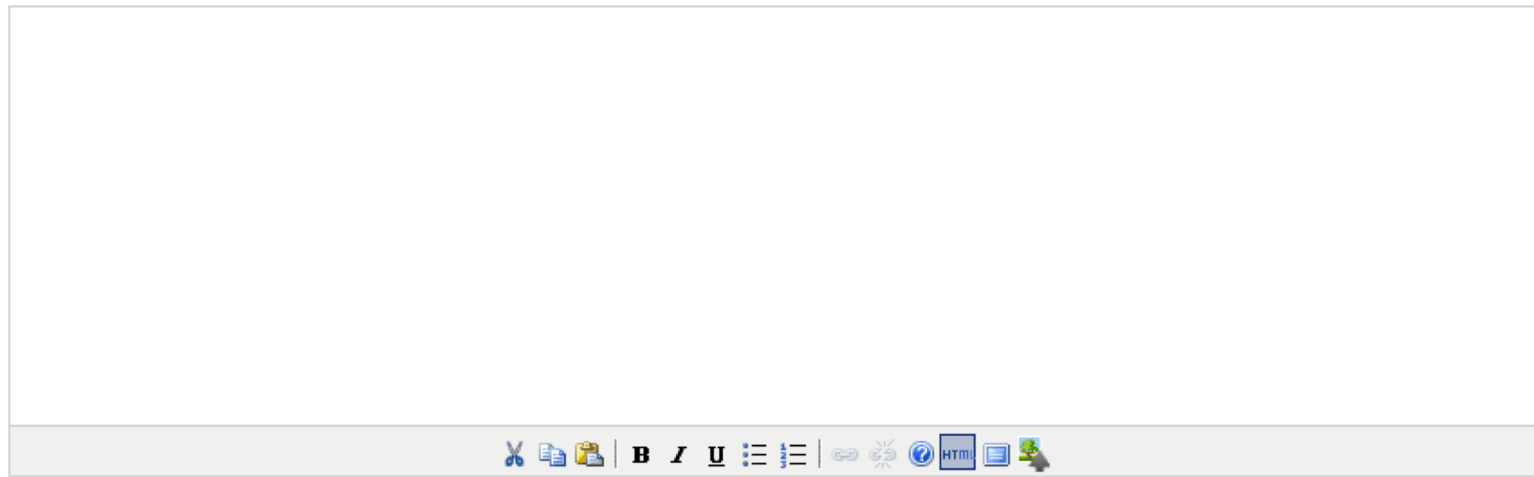


# Visitor Statistic

Copy the code to the journal page footer

## 5.4 Journal Page Footer

This is the footer of your journal. To change or update the footer, paste the HTML code in the textbox below. Examples could be another navigation bar, a counter, etc. This footer will appear on every page.



# Google Scholar Index

- <https://partnerdash.google.com/partnerdash/d/sc-holarinclusions#p:id=new>

## Inclusions

---

Submit a website with academic articles to Google Scholar. We accept journal papers, conference papers, technical reports, dissertations, pre-prints, post-prints and abstracts.

All fields marked with \* are required.

**Type of website:**

DSpace repository	EPrints repository
Other repository	Open Journal Systems OJS website
Other journal website	Personal publications

# Google Scholar Index

## Google Scholar inclusion checklist:

Please check all the boxes.

- My website has a separate URL for each article, as well as a browse interface for all article URLs.
- Each article URL contains either the complete author-written abstract or the entire text of the paper.
- All article URLs can be read by any user without a login or payment.
- The robots.txt file on my website, if my website has one, allows Googlebot to crawl all article URLs as well as the browse interface.
- My inclusion request is for an OJS website.

Detailed technical guidelines can be found at <https://scholar.google.com/intl/en/scholar/inclusion.html>.

Number of articles:

Select one... \*

Homepage URL:

\*\*\*

Contact name:

\*\*\*

Contact email:

rifer011@gmail.com \*\*\*

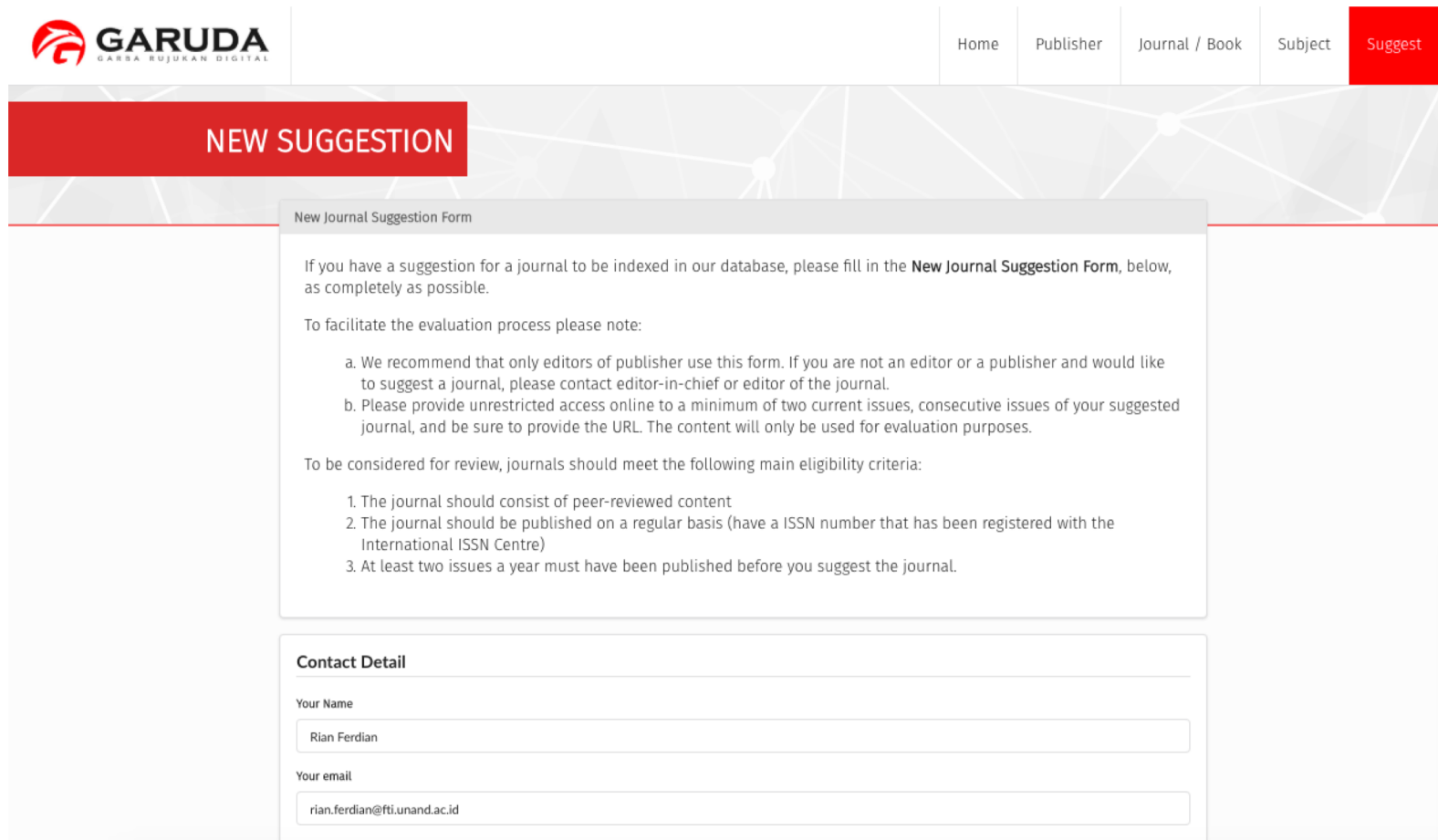
We will only use this information to contact you if we have questions or follow-ups related to the request you submitted.


Submit

Clear

# Portal Garuda Index

<http://garuda.ristekdikti.go.id/suggest>



 Home Publisher Journal / Book Subject **Suggest**

## NEW SUGGESTION

### New Journal Suggestion Form

If you have a suggestion for a journal to be indexed in our database, please fill in the **New Journal Suggestion Form**, below, as completely as possible.

To facilitate the evaluation process please note:

- We recommend that only editors of publisher use this form. If you are not an editor or a publisher and would like to suggest a journal, please contact editor-in-chief or editor of the journal.
- Please provide unrestricted access online to a minimum of two current issues, consecutive issues of your suggested journal, and be sure to provide the URL. The content will only be used for evaluation purposes.

To be considered for review, journals should meet the following main eligibility criteria:

- The journal should consist of peer-reviewed content
- The journal should be published on a regular basis (have a ISSN number that has been registered with the International ISSN Centre)
- At least two issues a year must have been published before you suggest the journal.

### Contact Detail

Your Name

Your email